

# Harrison Hills City Board of Education

Regular Meeting Held April 25, 2019

The Harrison Hills City Board of Education met in regular session on April 25, 2019 at 7:00 pm. The following members were present: Mrs. Kenny, Mr. Allen, Mr. Madzia, Mrs. Mattern and Mr. Watson. An audio recording is on file.

President Presides: Mrs. Kenny, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mr. Allen made the motion, seconded by Mr. Madzia that the board approve the minutes from March 28, 2019. On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following agenda and addendum with the following addition: Approve a maternity leave and FMLA leave for Alyssa Lane effective March 27, 2019 through 6/19/19. She will exhaust all available leave. On roll call vote: Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board approve the following treasurer's report:

Financial: The financial report for the month of March, 2019 and the bank to reconciliation.

Accounts Payable: The accounts payable for the month of April, 2019 with the following then and now certification:

Page 2 Pepperoni Rollers, LLC	Inv# 1013	\$3,098.00
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Transfer:	From	General Fund	
	To	Athletics	\$33,000.00

On roll call vote: Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

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## Visitors

The following is a list of visitors that signed in and signature could be read: Amanda Sliva, Matt Sliva, Kelly Zeroski, Alisha Steele, Ashley Whitehead, Addison Haney and Jennifer Birney.

## Staff Report

- Mr. Saffell Harrison North Elementary – Along with Alisha Steele and Kelly Zeroski gave a small presentation of what they will be presenting later in Columbus. It is concerning Challenging Behaviors Expect Success.
- Amanda Sliva-Harrison East Elementary – shared with the board the project she did from the Best Practice Grant she received earlier in the year. It was called “Be the Change”. Her class became active in promoting a positive impact within the school community and positive character traits.

## Superintendent’s Report/Correspondence

Mrs. Snider attended the Jefferson Co. ACT Breakfast for those students that scored 30 or higher on the test. George Novotny was 1 of 11 students who received the honor.

The Attorney General sent a representative to ask if the district would take part in the Demand Jobs Seminar. On May 7, Assent will take students to a well sight and talk about the gas and oil industry.

She attended the play Annie and said it was very good.

For Administrative Secretary’s day, we honored or staff with a small gift and took them to lunch to show our appreciation.

May 23 from 3 to 7 all staff are invited to the new facilities for a tour.

May 20 at 6:30 is Sr. Awards at the Stephenson Center.

May 23 will be Baccalaureate at Sally Buffalo.

May 24 at 7 is graduation.

Mrs. Snider then asked for a moment of silence and to please keep the family of a retiring teacher from our district in our thoughts and prayers. This teacher lost her granddaughter last weekend and this is a very difficult time for her and the family.

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## Board Member Committee Reports

Mrs. Mattern attended the school play and they did a wonderful job for such a young group of performers.

Mrs. Kenny was at the Science Fair and it was very good and well done. She also thanked everyone who came to the First Church of Christ for the student recognition.

## Executive Session

Mr. Madzia made the motion, seconded by Mr. Allen, that the board adjourn into executive session at 7:45 pm for the purpose of employment, confidential matters by federal law, federal rules, or state statute and sale of property. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president reconvened the meeting at 9:59 pm.

## OAPSE Level III Grievance

Mr. Allen made the motion, seconded by Mr. Madzia, that the Board of Education deny the Level III Grievance presented by OAPSE. On roll call vote: Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

## Personnel

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Watson, that the board approve the following:

Confirm Assign: Confirm the assignment of Carla Rutter as bus driver effective March 11, 2019.

Employ – Rensi: Employ Brian Rensi as bus driver for 5.25 hrs per day effective April 29, 2019.

Retirement: Approve the retirement of the following staff:

Tenley Telfer                      effective May 31, 2019

Judy McCann                      effective June 1, 2019

Substitute: Approve the following substitute for the 2018-2019 school year:

Terri Brock                      Secretary, Nurse, Aide (Pending certification and BFBI)

Certified Contracts: Employ the following individuals as recommended for renewal:

<b>1 Yr. Limited</b>	<b>2 Yr. Limited</b>	<b>3 Yr. Limited</b>
Brianna Baker	Misty Barker	Lisa Bargar
Jason Dean	Amanda Davidson	Lisa Ferrell

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## 1 Yr. Limited

Ashley Doren  
Ty Kenny  
Morgan Knight  
Amanda Sliva  
Rachel Wood  
Audrey Zanath

## 2 Yr. Limited

Derek Gramling  
David Lackner  
Kelly Parker  
Eric Zalenski

## 3 Yr. Limited

Justin Kropka  
Kendra Wickham

**Certified Continuing:** The following staff members hold a professional certificate or a professional educator license and have met the length of teaching service necessary to be eligible for continuing contract status:

Ashley Sefsick      Jessica Madzia      Sarah Hawthorne      Luke Turner

**Classified 2 year:** Re-employ the following classified staff under a two (2) year limited contract:

Chriscel Kelley      Luke Lutton      Jenny Thomas

**Title IX Coordinator:** Assign the additional duties of Title IX and Sexual Harassment Director to Duran Morgan for the 2019-2020 school year.

**Notify Admin:** Authorize the Treasurer (pursuant to ORC) to notify the following members of the administrative staff that their contract will expire in 2019. The Board of Education will soon consider to re-employ such administrators:

Jennifer Birney      Justin Clifford      Donnie Madzia      Mike Saffell

**Kulow Contract:** Approve Holly Kulow as School Nurse for a 3-year contract beginning August 1, 2019.

**Cumings Contract:** Approve Beth Cumings as School Nurse for a 3-year contract beginning August 1, 2019.

**Hajiran Contract:** Approve Rebecca Hajiran as School Psychologist for a 3-year contract beginning August 1, 2019.

**HMG/FCFC:** Approve the following Help Me Grow/Family and Children First staff for a one year contract for the 2019-2020 school year:

### Help Me Grow

Sherri Birney	Kristina Friend
Mary Kakascik	Breann Lamantia
Alyssa Lane	Courtney Mason
Chris Millsap	Jensy Montgomery
Lindsay Pinkerton	Chelsea Rusen
Lisa Trushel	

FCFC: Cathy Takach

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- Summer Help: Authorize the Superintendent to employ personnel as needed to assist with summer projects.
- RIF: Authorize the Superintendent to send letters to classified and certificated staff members if a Reduction in Force (RIF) would be necessary due by reason of: 1.) decreased enrollment of pupils, 2.) shifting enrollment causing positions to be eliminated or changed and 3.) other reasons stated in the O.R. C. and the district's labor agreements.
- IEP Rep: Authorize the district's Assistant Superintendent to represent Harrison Hills at IEP meetings held at Harrison County MRDD and elsewhere if students' parents reside in the HHCS.
- Addl Duties: Assign the additional administrative duties to Justin Clifford for Boys' Varsity Basketball for the 2019-2020 school year.
- Addl Duties: Assign the additional administrative duties to Todd Dunlap for Varsity Golf for the 2019-2020 school year.
- IT Sub: Approve the substitutes for the IT Department for the 2019-2020 school year:  
Corey Dunlap                      Clint Heavilin
- Job Descriptions: Approve the updated job descriptions for the following positions:  
Head Cook                      Head Custodian  
Assistant Cook                      Custodian  
Cook                      Head Maintenance
- Supplementals: Approve the supplementals for the 2019-2020 school year:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>
Raymond	Hibbs	Athletic Director
Samatha	McIntosh	Athletic Director Assistant
Nick	Yourkovich	Athletic Director Assistant
Justin	Clifford	Basketball Varsity Boys
Nick	Yourkovich	Basketball Varsity Girls
Mike	Angelozzi	Basketball Varsity Assistant Girls
Chace	Smith	Basketball Reserve Girls
Doug	Drapp	Cross Country Varsity
Doug	Drapp	Cross Country Jr. High
Anthony	Hayes	Football Varsity
Ty	Kenny	Football Varsity Assistant
AJ	Barsch	Football Varsity Assistant

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Mark	Smith	Football Freshman Head
Jonathan	McCluskey	Football Freshman Assistant
Bill	Bryant	Football Reserve
Orion	Bengier	Football Jr. High Head
William	Cogar	Football Jr. High Assistant
Adam	Cumings	Football Jr. High Assistant
Todd	Dunlap	Golf Varsity
Brian	Gossett	Golf Reserve
Sarah	Hawthorne	Volleyball Varsity
Kasey	Bethel	Volleyball Varsity Assistant
Lyndsey	Hennis	Volleyball Reserve
Emily	Moore	Volleyball Freshman
Tonya	Mitchell	Volleyball 8th Grade
Susan	Wallace	Volleyball 8th Grade Assistant
Jessica	Knight	Volleyball 7th Grade
Susan	Wallace	Volleyball 7th Grade Assistant
Bill	Bryant	Wrestling Varsity
Richard	McKinney	Wrestling Varsity Assistant
Stan	Bittinger	Co-Wrestling Jr. High Assistant
Ian	Howell	Co-Wrestling Jr. High Assistant
Derek	Gramling	Soccer Varsity Boys
Bobbi	Parkinson	Bowling Varsity
Katie	Norris	Bowling Varsity Assistant
Angela	Ripley	Marching Band Director
Eric	Zalenski	Marching Band Assistant
Eric	Zalenski	Pep Band
Angela	Ripley	Marching Band Flags
Angela	Ripley	Vocal Music Director
Eric	Zalenski	Vocal Music Director Jr. High
Sunnie	Ruble	Cheerleader Varsity
Karli	Ray	Cheerleader Reserve
Bailie	Ray	Cheerleader 7th Grade Advisor
Bailie	Ray	Cheerleader 8th Grade Advisor
Nick	Yourkovich	Pep Club Advisor
Sarah	Hawthorne	Student Council Jr./Sr. HS Advisor
Sarah	Hawthorne	Senior Class Advisor
Audrey	Zanath	Junior Class Advisor
Nick	Yourkovich	Sophomore Class Advisor
Antonette	Wright	8th Grade Class Advisor
Michele	Huston	7th Grade Class Advisor
Heidi	Shaw	Academic Challenge Advisor

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Ashley	Doren	Thespian Advisor
		Jr./Sr. High School Yearbook
Sarah	Hawthorne	Advisor
		Jr./Sr. High School Newspaper
Sarah	Hawthorne	Advisor
Ashley	Doren	Play Director-Musical
Stephanie	McKinney	OVLA Math 4-6
Lisa	Marshall	OVLA Grades 1-3
Judy	May	OVLA Math 7-12
Rich	McKinney	OVLA PE/Health K-12
Stephanie	McKinney	OVLA Science 4-6
Jacob	Stout	OVLA Science 7-12
Lisa	McAfee	OVLA-Kindergarten
Audrey	Zanath	OVLA-Lang Art/English 7-12
Stephanie	McKinney	OVLA-Lang Arts/English 4-6
Derek	Gramling	OVLA-Spanish K-12

**Volunteers:** Approve the volunteer supplementals for the 2019-2020 school year:

Lucas Puskarich	Varsity Soccer
Tammy Gross	Varsity Cheerleading
Shane Sanders	Varsity Cheerleading

**FCFC Mentor:** Employ Greg Emerick as a Mentor for Family & Children First effective February 27, 2019.

**FY20 Class Confirm:** Confirm the assignment of the classified staff for the 2019-2020 school year

### **BUS DRIVERS**

Harrison, Sandy	Bus 233
Swayne, Rick	Bus 228
Vale, Guy	Bus 227
Pittman, June	Bus 232
Zook, Gale	Bus 215
Swann, Andrea	Bus 218
Brock, Linda	Bus 224
Lynskey, Neil	Bus 225
Dodds, Janine	Bus 217
Wilson, Terri	Bus 221
Rutter, Carla	Bus 223

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Crall, Tammy	Bus 226
Harding, Larry	Bus 229
Lash, Jodi	Bus 230
Maxwell, Ken	Bus 231
RENSI	Bus 222
Downs, Claudia	Bus 216
Smith, Ben	Bus 235

## Mechanics

Adam Grabits	Head Mechanic
Kevin Foster	Asst. Mechanic

AIDES	Hours/Time	Job
Kocher, Linda	6.5/7:50-2:50	Multi Handicapped: 7-12
Raber, Dara	6.5/7:50-2:50	Multi Handicapped: 7-12
Mitchell, Delena	6.5/7:50-2:50	Multi Handicapped: K-6
Johnson, Angie	6.5/7:50-2:50	ED: 7-12
Cottrell, Jaclyn	6.5/7:50-2:50	ED: K-6
DiMichele, Tonya	6.5/7:30-2:30	Instructional LD:7-12
Pelegreen, Shannon	6.5/7:30-2:30	Instructional LD:7-12
Kelly, Chriscel	6.5/8:00-3:00 (30)	Instructional LD:7-12/Secretary
Cunningham, Tracy	6.5/8:00-3:00	Instructional LD/Lib. 7-12
Hirschbach, Janet	6.5/7:30-2:30	Instructional LD:K-6
Atkins, Carol	6.5/7:30-2:30	Instructional LD:K-6
Beadling, Terri	6.5/7:30-2:30	Instructional LD:K-6
McMillen, Donna	6.5/8:00-3:00	Instructional LD:K-6
Pendleton, Donna	6.5/8:00-3:00	Instructional LD:K-6
Chenoweth, Barb	6.5/8:00-3:00	Instructional LD:K-6
Takach, Dana	6.5/7:30-2:30	Instructional LD/PS
Rocchi, Dayna (A. Sefsick)	6.5/7:50-2:50	Instructional: PS:
Beckett, Brenda (K Coffman)	6.5/7:50-2:50	Instructional:PS
Lopez, Maria (J Nign)	6.5/7:50-2:50 +15 min	Instructional: PS
Thompson, Erin (T Coffman)	6.5/7:50-2:50	Instructional: PS
Reese, Cathy	6.5/8:00-3:00	Library Aide
Dewalt, Melissa (Swayne)	6.5	Bus Aid 228
Stringer, Shonna	6.5	Bus Aid 228
Kelly, Chriscel	1/7:30-8:00/2:45-3:15	Crossing Guard
Lopez, Maria	1/7:30-8:00/2:45-3:15	Crossing Guard



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<b>Maintenance</b>		<b>Time</b>	<b>Days</b>
Albaugh, Collin	Maintenance	7:00 AM - 3:30 PM	M-F

<b>Custodial</b>		<b>Times</b>	<b>Days</b>
	<b>Day Shift</b>	<b>Day</b>	
Harding, Clyde	Head Janitor 1	6:30 AM - 3:00 PM	M-F
Norris, Dave	Janitor 2	6:30 AM - 3:00 PM	M-F
		<b>Afternoon</b>	
Howes, Chuck	Janitor 1	2:30 PM - 11:00 PM	M-F
Moore, Mike	Janitor 2	2:30 PM - 11:00 PM	M-F
Ostojich, Jim	Janitor 3	2:30 PM - 11:00 PM	M-F
Rushin, Johnny	Janitor 4	2:30 PM - 11:00 PM	M-F
Fink, Beth	Janitor 5	2:30 PM - 11:00 PM	M-F
		<b>Midnight</b>	
Lutton, Luke	Janitor 2	10:30 PM - 7:00 AM	T-S
Smith, Ben	Facility Janitor 1	8:30 AM - 11:30 AM	M-F

<b>SECRETARY</b>	<b>Time</b>	
Kay Miller	7:00 AM - 3:30 PM	Jr. High/High
Tammy Taylor	7:30 AM - 4:00 PM	Jr. High/High
Julie Dickerson	7:00 AM - 3:30 PM	Elementary
Haley Boals	7:30 AM - 4:00 PM	Elementary
Debbie Voich	7:00 AM - 3:30 PM	Special Education
Kelly, Chriscel	8:00 AM - 3:00 PM	Athletic Secretary/Educational Aide (2/4.5 hours)

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<b>COOKS</b>	<b>Times</b>	<b>Position</b>	<b>Total Hours</b>
Sue Carman	6:00 AM - 1:30 PM	Head Cook	7
Kathy Pelegreen	6:00 AM - 1:30 PM	Assistant Cook	7
Debbie Mader	6:30 AM - 1:30 PM	Cook	6.5
Donna Ryder	7:00 AM - 1:30 PM	Cook	6
Alice Dowdle	7:30 AM - 2:00 PM	Cook	6
Sue Blawut	7:30 AM - 2:00 PM	Cook	6
Mandy Dulkoski	9:30 AM - 1:30 PM	Cook	4
Jenny Thomas	10:00 AM - 1:30 PM	Cook	3.5

**Stinespring:** Approve the suspension of Ty Stinespring effective April 25, 2019 pending further notice.

**Maternity/FMLA:** Approve a maternity leave and FMLA leave for Alyssa Lane effective March 27, 2019 through 6/19/19. She will exhaust all available leave.

On roll call vote: Mrs. Kenny, abstain on Ty Kenny, yes to all others; Mr. Allen, yes; Mr. Madzia, abstain all Madzia's, yes to all others; Mrs. Mattern, yes; Mr. Watson, yes. The president declared the motion approved.

## **Business & Operation**

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mr. Watson, that the board approve the following:

**Advertise Bids:** Authorize the advertisement/solicitation of price quotations/bids for products/services for the 2019-2020: (Trash Removal, Fuel Oil, Motor Oil/Lubricants, Antifreeze, Tires/Tubes and Service, Inspecting Fire Extinguishers and Pest Control) and the John Stephenson Center Project.

**Health Dept:** Approve the Harrison County Health Department personnel to administer audiograms to school bus drivers.

**Bus Physicals:** Approve Harrison Community Hospital to administer the required physical examinations to school bus drivers for the 2019-2020 school year. The Board will assume financial responsibility for such exams until June 7, 2019. Then it becomes the financial responsibility of the driver.

**OHSAA:** Approve a Resolution to continue membership with the Ohio High School Athletic Association for the 2019-2020 school year.

**Virtual Academy:** Approve an agreement to participate in the Jefferson County Educational Service Agency Virtual Learning Academy from July 1, 2019-June 30, 2022.

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**Tax Rates:**

Approve the following tax rates FY2020:

General	3.40 inside operating mills
	31.35 outside operating mills
Permanent Improvement	3.00 outside mills
Bond Issue (Bldg Project)	4.48 outside mills
Classroom Facilities (Bldg Project)	.50 outside mills

**Julian Grube:**

Enter into contract with Julian & Grube, Inc. for professional fees to perform the AUP (Agreed-Upon Procedures) concerning the cost report for the Medicaid program for FY20 and FY21. (\$1,900 each year)

**Program of Studies:**

Approve the Harrison Central Junior Senior High School Program of Studies for the 2019-2020 school year.

On roll call vote: Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes; Mr. Watson, yes; Mrs. Kenny, yes. Mrs. Kenny declared the motion approved.

**Use of Facilities**

Upon the recommendation of the superintendent, Mr. Madzia made the motion, seconded by Mr. Allen, that the board approve the following:

Cadiz Baseball Association.....gymnasium.....HCJSHS March 18-April 21, 2019.....baseball practice/games..... NRC; however, a rental fee will be charged if needed.

Hopedale Baseball Association.....Baseball field/gymnasium.....Harrison East Elem. March- April 2019 (6:0.p.m.-8:30 p.m.).....baseball practice/games..... NRC; however, a rental fee will be charged if needed.

Scio Alumni.....auditorium.....Harrison North Elem. May 25, 2019 (6:00 p.m.-11:00 p.m.) .....alumni dance..... NRC; however, a rental fee will be charged if needed.

Scio Dining Fork Ruritan Club.....Barr Memorial Gymnasium May 5-9, 2019.....Ruritan Banquet.....NRC; however, a rental fee will be charged if needed.

On roll call vote: Mrs. Mattern, abstain Hopedale Baseball Association, yes to all others; Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes. The president declared the motion approved.

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**Items presented by Board Members**

Mr. Allen reminded everyone to please bring in items for the time capsule that are still missing.

Mrs. Kenny reminded the board of the special board meeting on April 30 and that there are many upcoming events.

**Adjourn**

Mr. Madzia made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Kenny, yes; Mr. Allen, yes; Mr. Madzia, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.



\_\_\_\_\_  
Approve



\_\_\_\_\_  
Attest